Qualitative Research Assistant

The Gender, Adolescent Transitions and Environment (GATE) Program is housed within the Sociomedical Sciences (SMS) Department. GATE is an innovative research and practice program dedicated towards improving the lives of adolescents and women in the USA and around the world through addressing issues related to puberty, menstrual health and hygiene, and access to sanitation. This includes contributing to building the evidence and learning on best practices, policies, and cross-sectoral partnerships focused on addressing these critical issues in low resource contexts and humanitarian emergencies globally. The GATE program is led by Dr. Marni Sommer.

The GATE Qualitative Research Assistant will:

- Support ongoing qualitative research projects including transcription, coding and the analysis of qualitative data.
- Conduct literature reviews on menstrual health and women’s health related topics.
- Assist with the management of GATE’s EdX course on menstrual health policy and practice.
- Support the development of Institutional Review Board research protocols and data collection tools for new projects under-development.
- Provide general research assistance including supporting reference management for relevant projects (Mendeley Reference Manager) and editing or formatting manuscripts for journal submission
- Provide general administrative support to GATE team including supporting expense reports, coordinating meetings and events, meeting note taking, and student outreach.

The position would be up to 10 hours per week from September 2022 through December 2022 with the possibility for an extension.

To apply for this position, please send your resume and cover letter to Susi Martinez (sgm2155@columbia.edu) by Friday August 19, 2022.

Please put ‘Qualitative Research Assistant’ and your full name in the title of the email.