



Class Day Checklist

APPLY TO GRADUATE

In order to be considered for a degree, all students must file an Application for Graduation. Degrees are awarded in October, February and May. Every candidate, regardless of graduation date, is invited to participate in Class Day and University Commencement. For more information and deadlines, please visit: [Mailman School of Public Health Graduation Application](#). To access applications that are closed, please contact msph-enrollment@cumc.columbia.edu.

VERIFY DIPLOMA ADDRESS

Your diploma will be mailed to the Diploma Address listed in SSOL typically 6-8 weeks after graduation. A Diploma Address that is missing may result in a delay of receipt of your diploma. Please visit [SSOL](#) and ensure you have the correct Diploma Address listed. Take into account any moves you may do in the months following graduation. Please also note that a 'Mailing Address' or 'Permanent Address' is not a Diploma Address, it is its own category.

ORDER REGALIA

All graduates (October, February and May) who plan to attend the May graduation ceremonies must wear academic regalia to both the Mailman and all-university Commencement ceremonies. Graduates must purchase regalia from the Columbia University Bookstore. Online and in-store purchasing is available. Please refer to our [website](#) for pricing and details.

NAME PRONUNCIATION AND MARCHINGORDER

To ensure graduates' names are read aloud correctly, the Mailman School has partnered with MarchingOrder, an online service allowing students to submit both phonetics and voice recordings of their name for review by our readers. Invitations will be sent directly to students in March with login information.

RESERVE TICKETS FOR CLASS DAY & UNIVERSITY COMMENCEMENT

Eligible graduates are able to request tickets for either the Mailman School of Public Health Class Day Ceremony or University Commencement (or both!). In order to participate themselves, each graduate is required to request one (1) Graduate Ticket. In addition, graduates may request up to six (6) Guests Tickets for Class Day and up to two (2) Guest Tickets for University Commencement. Ticket reservation opens in April after Spring Break.

PRE-REGISTER FOR OFFICIAL COMMENCEMENT PHOTOGRAPHS

Students may participate in three photos while crossing the commencement dais. Island Photography will be providing the photo coverage for our commencement ceremony. Island photography provides a [registration page](#) where students and their families may submit details ahead of time to receive proofs. They can be contacted at custserv@islandphoto.com with any questions.

APPLY TO BE CLASS SPEAKER

The class speaker provides the graduating class the opportunity to hear from one of their own. The speaker's remarks will be shared with the community as a *Message to the Graduating Class*. Graduating students interested in being selected as Class Speaker should review the [selection process](#) on our website.

