

**GENDER, ADOLESCENT
TRANSITIONS, & ENVIRONMENT**

Fall 2023 Qualitative Research Assistant

The [Gender, Adolescent Transitions and Environment \(GATE\) Program](#) is a research and practice program dedicated to improving the lives of adolescents and women globally by addressing issues related to pubertal health transitions, menstrual health and hygiene through the life course, and sanitation access. This includes building evidence and learning on best practices, policies, and cross-sectoral partnerships to amend these issues in low resource contexts (domestically and internationally) and humanitarian contexts globally. The GATE program is led by [Dr. Marni Sommer](#) and based in the Sociomedical Sciences Department at Columbia University Mailman School of Public Health (CU MSPH).

The *GATE Qualitative Research Assistant* would support the following activities:

- Conduct literature reviews, format publications for journal submissions, support reference management (e.g. Zotero), for relevant projects and studies related to puberty, menstrual health, and related topics in adolescent boys', girls' and women's health
- Provide general qualitative research support to a range of projects underway including transcription, coding and analysis of qualitative data
- Support the development of Institutional Review Board (IRB) protocols and data collection tools for new projects under development
- Assist with the management of GATE's EdX [course](#) on menstrual health policy and practice.
- Provide general administrative support to GATE team including supporting planning and coordinating large-scale meetings and events, meeting note taking, and student outreach.

Qualifications:

- Interest in and enthusiasm for qualitative research, including using qualitative methods and analysis using software.
- Strong writing skills.
- Interest in US and global women's health, adolescent health, menstruation and puberty education.
- An independent worker who also enjoys working and collaborating with a team of colleagues.

The position will be up to 10 hours per week from September 2023 through December 2023 with the possibility for extension through the spring semester. The position will pay \$22 USD per hour.

Please upload your resume and a cover letter for this position to [this application form](#) by 5:00PM EDT, Thursday, July 27th. Please explain your draw to GATE's work and how your experience and interests align with the needs of this position in your cover letter. *For any questions or concerns about the application process, please reach out to GATE Program Manager, Natalie Wyss (nsw2139@cumc.columbia.edu).*